



UNIVERSITY OF DIVINITY

GAZETTE

Date: 16 March 2016
Issued by: Peter Sherlock, Vice-Chancellor
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This Gazette is a public document and is circulated to members of Council, members of Academic Board, Heads of Colleges, and Office of the Vice-Chancellor (OVC) Staff. It reports the outcomes of meetings of the University Council and Academic Board since the last Gazette was issued.

Summary of key activities

- A. 358 students were approved to graduate at a Graduation Ceremony at 7.30pm on Friday 18 March 2016 at St Paul's Cathedral, Melbourne.
- B. The Annual Report 2015 and audited financial statements were approved by the Council, reporting a surplus of \$357,297 for the year.
- C. Council amended the Appeals Policy and Grievances Policy to provide for new arrangements for the management of appeals and grievances processes consequent on the discontinuation of the role of Director of Administration.
- D. The Vice-Chancellor announced the appointments of Mr Ben Roberts (Chief Financial Officer) and Ms Megan Nelson (Events and Communications Manager) in the Office of the Vice-Chancellor.

1. Regulations and Determinations

The Regulations are available at <http://www.divinity.edu.au/university-of-divinity/our-governance/the-act-and-regulations/>

- 1.1 Council approved revisions to Regulation 1: General Provisions to discontinue the role of Director of Administration, and to discontinue the role of Honorary Treasurer (with the responsibilities transferred to the Chair of the Finance and Investment Committee).
- 1.2 Council approved Fund Record 5: Catholic Theological College Fund in accordance with the provisions of Regulation 44: Funds Governance.
- 1.3 Academic Board approved revised Determinations to Regulation 76: Graduate Certificate in Divinity to alter provisions for credit, and revised the Determinations to Regulation 3: Colleges to accredit 9 Colleges to offer the Graduate Certificate in Divinity.

2. Policies and Procedures

Policies and Procedures may be located on the University website at

<http://www.divinity.edu.au/university-of-divinity/governance/policies-and-procedures/>

- 2.1 Council approved the Fee Refund Policy which replaces the FEE-HELP Recrediting Policy. This policy provides rules and procedures for the refund of fees, and makes provision for refund of fees in exceptional circumstances after the census date for a unit.
- 2.2 Council approved revisions to the Financial Delegation Policy in light of staff changes in the Office of the Vice-Chancellor and to add the Chief Financial Officer as a signatory to the University's accounts.
- 2.3 Council approved revisions to the Schedule to the Investment Policy to add further options for investment of University funds.
- 2.4 Council approved revisions to the Appeals Policy and Grievances Policy in light of the discontinuation of the role of Director of Administration. Management of appeal and grievance processes has now been delegated to Appeals and Grievances Officers. There are Jit Li Au (Director of Quality and Standards) as primary contact, and Ben Roberts (Chief Financial Officer) as alternate contact. The policy has also been revised to ensure that the manager of a process has no role in determining the outcome.

3. Appointments

3.1 Academic Staff

- 3.1.1 Ms Therese Carroll (Sentir) was accredited to teach the units DS8120F Taking up your Role as Leader; DS9121F Leadership, Spirituality and Organisational Practice; and DS9122F Organisational Transformation and Ignatian Spirituality.
- 3.1.2 Mr Jude Caspersz (Catholic Theological College) was accredited to teach at Postgraduate Foundational level in the discipline of Religious Education and to teach the academic writing component of the unit AP1/8001C Academic Writing, Critical Thinking and Logic.
- 3.1.3 Mr Richard Haar (Australian Lutheran College) was accredited to teach at Undergraduate level and Postgraduate Foundational level in the discipline of Systematic Theology, and to teach the units DP1008L Pastoral People 1; DP1027L Pastoral People 2; DP1035L Pastoral People at Work; DP8008L Pastoral Care in Context 1; DP8027L Pastoral Care in Context 2.
- 3.1.4 Ms Janine Hunter (Whitley) was accredited to teach at Diploma level in the discipline of Biblical Studies, and to teach the unit CH0145 Discipleship Through the Time Machine.
- 3.1.5 Ms Deborah Kent (Sentir) was accredited to teach at Postgraduate Foundational level in the disciplines of Education Studies, Religious Education, Spirituality, and Spiritual Direction.
- 3.1.6 Mr Daniel Krivan (Whitley) was accredited to teach at Diploma level in the discipline of Pastoral Theology and Ministry Studies.
- 3.1.7 Ms Cathryn McKinney (Sentir) was accredited to teach the units DS8120F Taking up your Role as Leader; DS9121F Leadership, Spirituality, and Organisation Practice; DS9122F

Organisational Transformation and Ignatian Spirituality; and DS8xxxP Thinking
Otherwise: Theologies for Social and Cultural Transformation.

- 3.1.8 Dr Brendan Reed (Catholic Theological College) was accredited to teach at all levels in the disciplines of Pastoral Theology and Ministry Studies, Religious Education, and Systematic Theology.
- 3.1.9 Dr Martin Robinson was accredited to teach at all levels in the disciplines of Missiology, Pastoral Theology and Ministry Studies, and Spirituality.
- 3.1.10 Mr Peter Shakhovskoy was accredited to teach at Postgraduate Foundational level in the disciplines of Spirituality and Spiritual Direction.

3.2 Honorary Appointments

None

3.3 Other Appointments

- 3.3.1 Emeritus Professor Gabrielle McMullen AM FRACI was appointed a member of the Council by the Roman Catholic Church for a term ending 31 December 2017, in succession to Emeritus Professor Peter Carpenter.
- 3.3.2 The Revd Dr Avril Hannah-Jones was appointed a member of the Council by the Uniting Church in Australia Synod of Victoria and Tasmania for a term ending 31 December 2016, in succession to the Revd Associate Professor Sean Winter.
- 3.3.3 The Academic Board appointed Dr Geoff Thompson as Chair of Examiners (Field C) following the resignation of Dr Greg Brett.
- 3.3.4 The Chair of the Academic Board made the following appointments to committees: Robert Dixon (Research, to 31 December 2018); Huw Sandaver (Library and Academic Resources, to 31 December 2018); Michael Sturmeay (Online Advisory Group to 30 June 2016).
- 3.3.5 The Academic Board appointed Deborah Kent as an internal member of the Academic Quality and Standards Committee.
- 3.3.6 The Academic Board appointed David Morgan as an external member of the Academic Quality and Standards Committee.
- 3.3.7 The Academic Board reappointed Dr Kevin Lenehan as Editor of *Pacifica* for a further term of three years, and appointed an Executive Committee comprising Dr Glen O'Brien (Book Review Editor) and members Dr Ruth Webber, Professor Mark Brett, and Dr Andrew Menzies, all for a term of three years ending 31 December 2018.
- 3.3.8 Mr Ben Roberts was employed as Chief Financial Officer in the Office of the Vice-Chancellor to commence on Monday 4 April 2016.
- 3.3.9 Ms Megan Nelson was employed as Events and Communications Manager in the Office of the Vice-Chancellor to commence on Monday 14 March 2016.

4. Other matters

- 4.1 The Council approved the 2015 Annual Report and audited financial statements, reporting an operating surplus of \$357,297 for the year. The Annual Report will be available from the University website once it has been tabled in the Victorian Parliament.
- 4.2 The Council received the report of the Vice-Chancellor's Review Committee including the outcomes of the Vice-Chancellor's 2015 performance review and a copy of the Vice-Chancellor's key performance indicators for 2016.
- 4.3 The Academic Board approved 358 students to graduate with 361 awards at the Melbourne Graduation Ceremony to be held at 7.30pm on Friday 18 March 2016 at St Paul's Cathedral.
- 4.4 The Academic Board appointed a Course Development Panel for a Bachelor of Arts to report no later than 9 September 2016, in accordance with Goal 6 in the Strategic Plan, to be chaired by Associate Professor Sean Winter.
- 4.5 The Academic Board approved revised Terms of Reference for the journal *Pacifica*, including a change of name to *Pacifica: Journal of Theological Studies*.
- 4.6 The Office of the Vice-Chancellor initiated a self-review of all University operations against the new Higher Education Standards Framework, to report to the Council through the Governance and Nominations Committee and the Academic Board to ensure full compliance by 1 January 2017.